

Retreat at Rockrimmon Homeowners Association
APPLICATION FOR APPROVAL OF ARCHITECTURE & LANDSCAPE
ATTN: Architectural Control Committee Landscape Advisory Committee

Name: _____ Date: _____

Address: _____

E-mail address: _____

Phone Number Daytime: _____ Evenings: _____

My intended starting date for project: _____

Type of Work or Project requiring architectural or landscape approval — including additions, improvements, alterations, modifications to the following: (Not a complete list.)

Exterior Buildings	Roofing	Exterior Painting	Doors or Storm Doors	Light Fixtures
Sidewalks	Concrete or Bricks	Antennas	Dog Runs	Solar Equipment
Driveways	Gutters	Garage Doors	Retaining Walls	Signs
Fences	Decks or Deck Covers	Satellite Dishes	Stairs	Shutters
Clothes Lines	Front Door Paint	Air Conditioners	Awnings	Invisible Fences
Trellises	Trees	Landscaping	Shrubs or Hedges	Landscape Rock

Type of Work or Project: (Circle items above) _____

Color: _____

Manufacturer: _____

Brief description of project:

- Write a brief description of your project and attach it to this form with copies of all plans, photos, paint samples, product identification, vendor or other information that will clearly depict your materials and finished project. This will help expedite approval of your project.
- If replacing roof shingles, list manufacturer, type, color. For painting, list house paint colors for Body, Trim, Stain, and Accent.
- Read your Rules and Regulations, Section 2 Architectural Control for detailed information. Contact Property Manager for CC&R document explanation. For Covenants see website: www.retreathoa.com. For deliveries of large or heavy items, please coordinate opening of security gates with HOA Board/Gate Committee. Thank You!

Do-it-yourself Project **Contractor** **Name of Contractor:** _____

Permits Issued? Yes No

Permits are required for most home improvement projects. Check with the Pikes Peak Regional Building Department. Phone: 719-327-2880. Website: www.pprbd.org. For zoning information call Development Review Enterprise/Planner in Charge Phone: 719-385-5092. Website: www.springsgov.com

Underground Utilities notified? Yes No

Call 8-1-1 Before You Dig. Contact Utilities Notification Center of Colorado. Phone: 8-1-1 or 1-800-922-1987. Website: www.uncc2.org/web/

For the quickest response please email or deliver the application to Don Frueh, ACC chairperson
6245 Perfect View, Colorado Springs, CO 80919

E-mail: DonFrueh42@gmail.com

Requests received by mail may be delayed.

For Architectural Control Committee Use Only	
Date Received by Committee: _____	By Whom: _____
Request Approved: _____	Date: _____
Request Approved Subject to the following: _____	

Request Disapproved: _____	Date: _____
Reasons for disapproval and possible corrective action: _____	

Signature of ACC Member: _____	
Signature of ACC Member: _____	

The ACC is given 30 days to approve your application. The process usually takes 10-14 days. Make sure you submit your application well in advance to allow for the appropriate time. The Board reserves the right to modify the project after completion based on visual impact.